



Empowered lives.
Resilient nations.

ANNUAL WORK PLAN FOR 2017

Country:

Republic of Tajikistan

Project Title:

'Support to Civil Registration System Reform in Tajikistan'

United Nations Development Assistance Framework Outcome (UNDAF):

People in Tajikistan have their rights protected and benefit from improved access to justice and quality services delivered by accountable, transparent, and gender responsive legislative, executive and judicial institutions at all levels.

Expected CPD Output(s):

Justice sector institutions enabled to uphold rule of law in compliance with international commitments; promote and protect Human Rights and improve access to justice and civil registration of vulnerable population groups, especially women, youth and persons with disabilities.

Implementing Agency:

UNDP Tajikistan, in close cooperation with the Ministry of Justice of the Republic of Tajikistan

Other Partners:

Ministry of Foreign Affairs, Ministry of Health and Social Protection, and the Ministry of Interior and the jamoats.

BRIEF DESCRIPTION:

The '*Support to Civil Registration Reform in Tajikistan*' project builds on the outcomes of the Functional Review of Civil Registration Offices initiated by UNDP Tajikistan in 2014 under the ongoing '*Access to Justice in Tajikistan*' project funded by SDC, and also based on extensive consultations with the state institutions at the national and local levels, UN Agencies, international and local NGOs, as well as the population. The project is in line with the Judicial and Legal Reform Programme of the Government of Tajikistan (2015-2017) and directly contributes to implementation of the ongoing reform of civil registration offices (ZAGS).

The project will be implemented by UNDP in close cooperation with the Ministry of Justice. The project will work with the different actors at different levels to make civil registry institutions and mechanisms more responsive to the populations needs and more functional, by developing capacities among the relevant institutions and stakeholders and by simplifying and standardization the processes. This will include more refined capacity development approaches and creating strategic partnerships with other institutions, such as the jamoat bodies, the Ministry of Foreign Affairs, Ministry of Health and Social Protection, and the Ministry of Interior. The project will adopt a human rights based approach and will work on both the supply and demand side of civil registration service provision enabling each side to substantively contribute to implementation of the civil registration reform process.

The project will be implemented from January 2016 to December 2023 in two phases.

Project Period: 2016 – 2023	Project Budget for 2017: 1 283 409 долл. США
Key Result Area (Strategic Plan)	Allocated resources: 1 283 409 долл. США
Award # 00087621	Regular
Project ID #: 00097519	UNDP TRAC: 300 237 долл. США
Start date: 1 Jan. 2016	Donor (SDC): 983 172 долл. США
End Date: 31 Dec. 2019 (Phase 1)	Government: in kind
PAC Meeting Date:	
Management Arrangements DIM	

Agreed by: [Signature] Mr. Rustam Shohmurod, Minister of Justice of the Republic of Tajikistan

Date: 28.12.2016

Agreed by: [Signature] Mr. Jan Harfst, Country Director UNDP in Tajikistan

Дата: 28/12/2016



[Handwritten signatures and notes]

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	RESPONSIBLE PARTY	PLANNED BUDGET		
			Funding Source	Budget Description	Amount
<p>Outcome 1: The reformed civil registry system of Tajikistan is effectively managed and provides quality and affordable services to the population and qualitative vital statistical data for the State</p> <p>Baseline: Legislation on Civil Registration exists, but is outdated, inconsistent with other laws, and not compliant with international best practices. There are no regulations to support implementation of existing legislation on civil registration. National ZAGS Reform Programme was adopted in 2014.</p> <p>The legislation on civil registration, and the regulations implementing that legislation, are revised and adopted in line with the international best practices;</p> <p>Indicator: The legislation on civil registration, and the regulations implementing that legislation, are revised and adopted in line with the international best practices;</p> <p>Target: Legislation is revised and adopted. Regulations to support implementation of the legislation are drafted and adopted.</p>	<p>Activity result 1.1: Legislative framework for civil registration is compliant with international best practices</p> <p>- Support the Ministry of Justice in development of the Action plan and budget for the National ZAGS Reform Programme 2014-2019;</p> <p>- Formulate a New Programme for the Development of Civil Registry Bodies of the RT for 2018-2022, and present a draft to the MoJ;</p> <p>- Develop draft Instructions on conducting the registration of civil acts by consular offices; Instructions on managing a functional civil registration information system, Family Courts and other the relevant state bodies;</p> <p>- Conduct capacity development training for ZAGS, Jannats and consular staff on New Instructions.</p> <p>- Develop and submit to Ministry of Justice the package of Draft of amendments to the Laws and by-laws related to civil registration (RUS & TJK)</p> <p>- Conduct Operational (Action) Research on specific Project interventions of special interest to the Government and donors.</p>	<p>UNDP, MoJ, UNFPA, UN Women</p>	SDC	61300 - Salary & Post Adj Cst-IP Staff	234,718
			SDC	71200 – International Consultants	35,000
			SDC	71300 – Local Consultant	10,000
			SDC	71600 - Travel	13,330
			SDC	75700 - Training, Workshops and Conferences	2,000
			SDC	72100 _Contractual Services - Companies (UN Women)	100,000
			SDC	72100 _Contractual Services - Companies (UNFPA)	10,000
			SDC	72100 – Contractual Services - Companies	25,000
			SDC	75100 -GMS	33,752

<p>Outcome 1 : The reformed civil registry system of Tajikistan is effectively managed and provides quality and affordable services to the population and qualitative vital statistical data for the State</p> <p>Baseline: No internal rules and regulations</p> <p>Indicator: Internal rules and regulations are developed and adopted consistent with national legislation</p> <p>Target: Internal rules and regulations are elaborated and adopted.</p>	<p>Activity result 1.2: New internal regulations defining roles, responsibilities and processes are applied by civil registry offices and jamoats</p> <p>- Equip the Institute of Advanced Training and Ministry of Justice</p> <p>- Commence establishing and equipping 3 Pilot ZAGS offices</p> <p>- Conduct functional assessment of Jamoats and ZAGS offices. Research & analysis on the most viable service delivery options;</p> <p>- Presentation to Ministry of Justice the Report on functional assessment of Jamoats and ZAGS offices. Conduct Roundtable forum to discuss recommendations on the most viable service delivery options.</p>	<p>UNDP, MoJ, UNFPA</p>	<p>Total for Activity result 1.1: 463,800.21 USD:</p> <p>SDC: 463,800.21 USD</p>	<p>463,800</p>
<p>Outcome 1 : The reformed civil registry system of Tajikistan is effectively managed and provides quality and affordable services to the population and qualitative vital statistical data for the State</p> <p>Baseline: Jamoats's staff participates in training once every 4 years. Frequency of participation of ZAGS staff in training and the coverage TBD by the baseline survey in 2016</p> <p>Indicator: Frequency and coverage of trainings provided by the Institute for Advance Legal Education</p> <p>Target: Capacity needs assessment completed; training programmes developed</p>	<p>Activity result 1.3: Civil registry offices and jamoat staff have enhanced capacities to provide quality services to the population</p> <p>- Training programme development and implementation for 77 ZAGS and 405 jamoats;</p> <p>- Training materials developed and distributed for 77 ZAGS, 405 jamoats and for consular offices;</p> <p>- Conduct Training of trainers;</p>	<p>UNDP, MoJ, UNFPA, UN Women</p>	<p>Total for Activity result 1.2: 181,994.23 USD</p> <p>SDC: 161,111.11 USD</p> <p>UNDP: 20,883.12 USD</p>	<p>181,994</p> <p>161,111</p> <p>20,883</p>
<p>Activity result 1.3: Civil registry offices and jamoat staff have enhanced capacities to provide quality services to the population</p> <p>- Training programme development and implementation for 77 ZAGS and 405 jamoats;</p> <p>- Training materials developed and distributed for 77 ZAGS, 405 jamoats and for consular offices;</p> <p>- Conduct Training of trainers;</p>	<p>UNDP</p> <p>SDC</p> <p>SDC</p> <p>UNDP</p> <p>SDC</p>	<p>72100 - Contractual Services Companies (UN Women)</p> <p>72100 - Contractual Services Companies (UNFPA)</p> <p>72100 - Contractual Services Companies</p> <p>75100-GMS</p>	<p>72,484</p> <p>65,280</p> <p>83,582</p> <p>10,205</p> <p>Total for Activity result 1.3: 231,550.65 USD</p> <p>UNDP: 83,582.37 USD</p>	<p>72,484</p> <p>65,280</p> <p>83,582</p> <p>10,205</p> <p>231,551</p> <p>83,582</p>

<p>Outcome 1: The reformed civil registry system of Tajikistan is effectively managed and provides quality and affordable services to the population and qualitative vital statistical data for the State</p> <p>Baseline: 0</p> <p>Indicator: Electronic systems for registration and archiving are introduced and are functional across all ZAGS offices</p> <p>Target: Feasibility study conducted on electronic and digitalised registration of civil acts</p>	<p>Activity result 1.4: Civil registration and archiving of data is managed through an electronic system</p> <p>- Complete the 2nd Feasibility Study for the digitisation of records of Civil Registration Offices in Tajikistan (archives);</p>		<p>SDC: 147,968.28 USD</p>	147,968
<p>Output 2: The population of Tajikistan know how to and timely have their vital events recorded in the civil registry system</p> <p>Baseline: Lack of communication strategy;</p> <p>General population awareness is low (Inception Survey). More precise information TBD as part of the baseline survey to be conducted in 2016;</p> <p>Indicators:</p> <ul style="list-style-type: none"> - Coherent, comprehensive and inclusive strategy for communication has been adopted by Ministry of Justice; - % of population that are aware of the necessity of registering civil acts and of how to do so; <p>Targets:</p> <ul style="list-style-type: none"> - Communication strategy developed and adopted by MoJ; 	<p>Activity result 2.1: Ministry of Justice will develop of new communication strategies to proactively incentivize the population to register their civil acts</p> <p>- Develop supply driven communications and awareness strategy in close consultation with MoJ targeting marginalised and isolated groups</p>	UNDP, MoJ	<p>SDC: 146,880 USD</p>	146,880
<p>Output 2: The population of Tajikistan know how to and timely have their vital events recorded in the civil registry system</p> <p>Baseline: TBD as part of the baseline survey in 2016</p>	<p>Activity result 2.2: Outreach awareness raising campaigns by selected civil society organisations complement the Ministry of Justice communication strategies</p> <p>- Conduct Operational (action) Research to</p>	UNDP, MoJ	<p>SDC: 72,400 - Contractual Services - Companies</p> <p>SDC: 75100 - GMS</p>	43,886
			<p>SDC: 72400 - Communication</p> <p>SDC: 75100 - GMS</p>	8,000
				640

